

PROVIDER Update



Health Net®

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Provider Demographic Data Verification Reminder

To ensure Health Net of Arizona, Inc. and Health Net Life Insurance Company (Health Net) members have access to accurate information when selecting providers, providers are required to provide advance notification to Health Net or their medical groups or independent practice associations (IPAs) when they have changes to their demographic information. On a monthly basis, providers are required to validate that their demographic information is reflected correctly on the Health Net website at www.healthnet.com under ProviderSearch.

DEMOGRAPHIC INFORMATION

Providers' demographic data include the following:

- name
- address
- telephone number
- fax number
- office hours
- languages other than English spoken by the physician
- handicap accessibility status for parking (P), exterior building (EB), interior building (IB), restroom (R), exam room (ER), and exam table/scale (T) – if accessibility is not yes to all, then indicate no

NOTIFICATION AND MAINTENANCE REQUIREMENTS

Providers directly contracting with Health Net must notify Health Net of changes by completing the online form or by reaching out to their provider network administrator (PNA). The online form is available on the Health Net provider website at provider.healthnet.com under *My Account > Profile > Update Provider Information*. Providers must have the *Update Provider Information* privileges to update and submit changes online.

Providers contracting through a medical group or IPA must notify the medical group or IPA directly of changes, and the medical group or IPA notifies Health Net. Medical groups and IPAs must have policies in place that establish and implement processes to collect, maintain and submit their provider demographic changes to Health Net on a real-time basis. Real-time is within 30 days, as recently defined by the Centers for Medicare & Medicaid Services (CMS). Health Net conducts random audits of medical group and IPAs to validate processes and policies to ensure they are maintaining provider demographic information on a regular basis.

If you have questions regarding the information contained in this update, contact the Health Net Provider Services Center by email at AZ_InternetProviderInquiries@healthnet.com, through the Health Net provider website at provider.healthnet.com, or by telephone as listed in the right-hand column.

THIS UPDATE APPLIES TO ARIZONA PROVIDERS:

- Physicians
- Medical Groups/IPAs
- Hospitals
- Ancillary Providers

LINES OF BUSINESS:

- Advantage Platinum (HMO)
- Advantage Platinum (PPO, POS)
- Medicare Advantage (HMO)

PROVIDER SERVICES

az_internetproviderinquiries@healthnet.com
HMO, PPO, POS, Medicare Advantage – 1-800-289-2818
Health Insurance Marketplace – 1-888-926-1870
www.healthnet.com

NATIONAL PROVIDER COMMUNICATIONS

provider.communications@healthnet.com
fax 1-800-937-6086